Guide to the Thailand e-Visa Application for Meeting Participants
https://www.thaievisa.go.th/

This document will show information of how to apply for visa online step by step.

1. Create account
2. Fill in Application Form
3. Upload supporting documents
4. Pay Visa Fee
5. Wait for Approval
6. Stickerless visa sent by email

Step 1: Visit website homepage and create account

(1) Select ‘Individual’ and fill in all required information
(2) Fill in your email and password.
   Password requirement
   • Use a minimum length of 8 characters.
   • Include at least one lowercase letters (a-z)
   • Include at least one uppercase letters (A-Z)
   • Include at least one number (0-9)
(3) Read the terms and policy carefully and click the checkbox.
(4) Enter the code.
(5) Click ‘Create Account’.

(6) The verification link will be sent to your email. Please check your inbox to verify your account.
(7) Once you sign in, you will be directed to e-Visa Dashboard
(8) Select ‘Apply for new visa’
STEP 2: Fill in Application Form

(1) Please input your nationality
(2) Please input location where you will apply for visa
(3) Select Royal Thai Embassy/Consulate-General in your location

(4) Select passport type that you will apply for visa with
(5) Select purpose of visit: Depending on your answer to the previous section (4), different drop-down menus will appear. Below is the recommended purpose of visit for meeting participants and the type of the visa that is granted accordingly:

<table>
<thead>
<tr>
<th>Passport Type</th>
<th>Purpose of Visit</th>
<th>Visa Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ordinary passport holders</td>
<td>Attending workshop, training or seminar organized by International Organization</td>
<td>Non-Immigrant Visa (ED)</td>
</tr>
<tr>
<td>Official/Service passport holders</td>
<td>On official mission</td>
<td>Official Visa (F)</td>
</tr>
<tr>
<td>Diplomatic passport holders</td>
<td>On diplomatic mission</td>
<td>Diplomatic Visa (F)</td>
</tr>
<tr>
<td>Blue UNLP holders</td>
<td>On UN Mission</td>
<td>Official Visa (F)</td>
</tr>
<tr>
<td>Red UNLP holders</td>
<td>On UN Mission</td>
<td>Diplomatic Visa (F)</td>
</tr>
</tbody>
</table>

(6) Select ‘Single’ or ‘Multiple’ under Number of Entries
STEP 3: Upload supporting documents

(1) Upload copy of passport and photo

(2) Fill in personal information
(3) Fill in Travel Document information (system can automatically generate this information after you upload copy of your passport)

(4) Fill in Address information

(5) Fill in Employment details

(6) Please indicate the planned dates of arrival and departure (* tentative dates are acceptable) and provide information on the previous visit to Thailand and the visa.
(7) Please indicate the hotel in which you will be staying after your first arrival.

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>Hotel</th>
<th>Hostel</th>
<th>Guesthouse</th>
<th>Private Property</th>
<th>Dormitory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation Name</td>
<td>Anantara</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>Bangkok</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postal Code</td>
<td>10120</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(8) Item 1 and 2 is automatically generated.

(9) For Item 3, please upload note verbale or invitation letter received from event organizer in Bangkok

(10) Click ‘Save’ and ‘Done’
(11) After clicking ‘Done’, system will prompt a new window displaying details of your application and declaration statement for your acceptance and confirmation.

(12) Click ‘Accept & Confirm’

(13) After clicking ‘Accept & Confirm’, system will prompt a new window offering options for you to submit the application or to add more applicant(s) to your submission.
**STEP 4: Pay Visa Fee**

1. Once application form is completed, you will be directed back to dashboard
2. Click “Ready to Submit” tab, you will find your application
3. Select your application by clicking the box
4. Click proceed to payment

![Visa Fee Payment](image)

**STEP 5: Wait for approval**

1. Status of application can be found under tab ‘Check Status’
STEP 6: Sticker-less e-Visa sent by email (sample)

Dear Xxxxx Xxxxx

We would like to inform you that your e-Visa application has been approved, with the following data

A. VISA DATA:
   - Transaction reference number: LON001-202109-10XXXX
   - Visa number: E1913XXX
   - Visa type: Non-Immigrant F
   - Travel: Single
   - Visa conditions: Issued with reference to the Ministry of Foreign Affair's telex dated 1 September 2021.
   - Date of grant: 27 September 2021
   - Visa must be used by: 26 December 2021
   - Length of stay in Thailand: 90 days

B. APPLICANT DATA:
   - Name: Xxxxx Xxxxx
   - Gender: M
   - Date of birth: XX April 199X
   - Nationality: GBR
   - Passport (or other travel Document) number: 52242XXXX
   - Passport (or other travel Document) expiry date: 27 March 2024

INFORMATION:
1. Airlines might ask for details in this e-mail so they can carry out checks to allow you to board the plane.
2. To enter the Kingdom of Thailand, foreign nationals are required to comply with the Regulation issued under Section 9 of the Emergency Decree on Public Administration in Emergency Situation B.E. 2548(No.1) dated 25 March B.E. 2563(2020) and its amendments.
3. This e-mail is automatically generated. As it is an automated notification we are unable to receive replies. Do not respond to this e-mail address.
4. For further inquiries regarding the issuance of this e-Visa, please contact the visa section of Royal Thai Embassy, London.

Yours sincerely,
Royal Thai Embassy, London

This e-mail was sent to xxxxx@gmail.com on 28 September 2021

19RG5NOME10494640