INFORMATION FOR PARTICIPANTS

General
The Regional Meeting on Just Transition to Low Carbon Mobility in Asia and the Pacific on 10-11 August 2022 is scheduled to be held in hybrid format.

1. The working language of the meetings will be English.

2. The venue for onsite participants is:

   United Nations Conference Center (UNCC) Room F:
   Economic and Social Commission for Asia and the Pacific
   The United Nations Building
   Rajdamnern Nok Avenue
   Bangkok 10200, Thailand
   Telephone numbers: (+66 2) 288 1515 and 1146
   Facsimile numbers: (+66 2) 288 3050

Registration and badges
3. Participants are requested to register at the link:
   https://forms.office.com/Pages/ResponsePage.aspx?id=2zWeD09UYE-9zF6kFubccErG92qUlZ2KiaTfy6wyaJUMUNJME5GMDgwUDAxTEU0WTVMjVBTDeOS4u (if they have not registered yet), and obtain badges on the first day of the meeting on 10 August 2022, between 08:00 and 09:00 hours. This procedure is important for security reasons and will also ensure that the names of all participants appear on the list of onsite participants. The registration counter is located on the UNCC ground floor.

Meeting Guidance
4. To ensuring safety and health at our venue, the United Nations Conference Centre (UNCC) has put in place COVID-19 preventive and risk mitigation measures as well as prepared specific guidance for meeting organisers and participants attending the meeting at the UNCC.

   Participants are kindly requested to complete COVID-19 Health Self-Certification for UNCC meeting at the link below:
   https://forms.office.com/pages/responsepage.aspx?id=2zWeD09UYE-9zF6kFubccHSWB0mcbbdGhiC3sB6kNldUMThLM1dBV05CNVdRSkhVQzZFuktWWVNDTyQjQCN0PWc
**Hotel accommodation**

5. List of hotels located near the ESCAP:

**Prince Palace Hotel,** 488/800 Bo Bae Tower, Damrongrak Road, Klong Mahanak, Bangkok,
Tel: +66 2 6281111, Fax: +66 2 6281000
Email: wannajit@princepalace.co.th; info@princepalace.co.th
Website: [http://www.princepalace.co.th](http://www.princepalace.co.th)
Room rates: single room THB 1,700 [breakfast included].
Room rates: double room THB 1,900 [breakfast included].
Complimentary shuttle van service to UN Building during the meeting on 10-11 August (two times per day, in the morning and evening).

**Royal Princess Larn Luang:** 269 Larn Luang Road, Pomprab, Bangkok 10100, Thailand,
Tel: +(66-2) 281 3088, Fax: +(66-2) 280 1314,
Email: rsvnsup@royalprincesslarnluang.com; bussara@royalprincesslarnluang.com
Website: [http://www.royalprincesslarnluang.com](http://www.royalprincesslarnluang.com)
Room rates: superior single THB 2,400, superior twin THB 2,600 [breakfast included].
Room rates: deluxe single THB 3,000, deluxe twin THB 3,200 [breakfast included].
Complimentary shuttle van service to UN Building during the meeting on 10-11 August (two times per day, in the morning and evening).

**Flight to Bangkok**

6. During Covid-19 circumstance currently, the international airlines are operating with no full capacity. *Therefore, participants are to be aware when their flight itinerary is limited.*

**Immigration requirements**

7. Participants are advised to consult the embassy/diplomatic mission of Thailand in their country.
   Whenever required, participants are responsible for their visa arrangements at an embassy/diplomatic mission of Thailand in their home country or in a third country prior to their arrival in Suvannabhumi or Donmaung international airport.

**Entry Measures into Thailand**

8. Entry Measures into Thailand (effective from 1 July 2022) from Department of Consular Affairs of Thailand:
   [https://consular.mfa.go.th/th/content/thailand-pass-1-july-2022?page=5d68c88b15e39c160c008173&menu=5d68c88b15e39c160c008174](https://consular.mfa.go.th/th/content/thailand-pass-1-july-2022?page=5d68c88b15e39c160c008173&menu=5d68c88b15e39c160c008174)
   - Thailand Pass not required
   - Upon arrival, please present certificate of vaccination or RT-PCR/Professional ATK COVID-19 result issued within 72 hours before departure
   - Medical insurance not required

   *Failure to above immigration requirements and entry measures into Thailand will result in impossibility to attend the meeting at the UNCC.*

**Arrival at the airport**

9. Participants should make their own transportation arrangements from Suvarnabhumi Airport to their respective hotels. Limousine services, public taxis (with a sign marked Taxi-Meter on the roof) and bus services are readily available at the airport. Further detailed information about the airport can be found at [http://www.airportsuvarnabhumi.com/](http://www.airportsuvarnabhumi.com/).
10. Limousine services and public taxis are booked at specific counters. Counters for officially licensed limousine services are located in the luggage pickup area of the arrival hall. The fixed-charge payment is made at the counter where a staff will assign a vehicle.

Counters for public taxis are located on the airport ground floor and are in the form of automated taxi kiosks with “touch-screen” activation. Vehicles are parked across from the kiosks below LCD panel indicating row numbers. Upon touch-screen activation, the kiosk will issue a paper slip indicating a row number where the assigned vehicle and its driver are waiting (see annex 1). The paper slip also indicates the car registration number and the driver’s name. It is recommended that passengers keep the paper slip until arrival at their destination. Fares for meter-taxis are charged according to the distance travelled and as shown on the meter with an additional 50 Baht surcharge for airport pickup. Additional toll fees will be charged if Expressway is used. It is strongly recommended that participants decline offers from private individuals.

Weather
11. The weather in Bangkok in August is normally in the range of 33-35 degrees Celsius with some rain. However, the meeting room temperature is maintained in the range of 23-25 degrees Celsius.

Money exchange
12. Money exchange to local currency can be done at the airport, and at the Thai Commercial Bank within the UN premise.

13. Credit cards are accepted at major hotels and department stores.

Wireless internet access
14. Free wireless Internet access is also available in all conference rooms and public areas of the UNCC.

Medical services
15. When feeling unwell while in the UNCC: Anyone who develops a fever and/or respiratory symptoms while already within the UNCC is advised to call any medical service staff at +66 2288 1352/1353/1761 during business hours, for further guidance. After business hours, they are advised to call the UN Medical Officer at +66 2288 1353 for further guidance. In case of a medical emergency within the UNCC, they are advised to call UN Security at +66 2288 1102/1120 for assistance in calling an ambulance.

Postal services
16. Postal services are available at the Post Office, UN Branch, ground floor, UNCC. It is open Monday to Friday from 08.00 hours to 16.00 hours.

Arrangements of coffee breaks
17. Coffee break during the meeting period will be provided for all participants.
Annex 1

Automated taxi kiosks at Bangkok Suvarnabhumi International Airport

1. Activate kiosk by touching the screen
2. Collect paper slip
3. Go to row number indicated on paper slip

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Entry Measures for Thai and Foreign Nationals

 dalleวันที่ 1 กรกฎาคม 2565 / from 1 July 2022

Thailand Pass not required

Upon arrival, please present certificate of vaccination or RT-PCR / Professional ATK COVID-19 test result issued within 72 hours before departure

Medical insurance not required

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