

GUIDELINES FOR PAPER DEVELOPMENT

Format

1. The paper must be written and presented in **English**.
2. The paper must be prepared as a **MSWord file**
3. The MSWord file must have **NO** security protection.
4. Use **single-spacing**, font type '**Times New Roman**' and font size **11**.
5. The paper **must NOT exceed 3,000 words AND must not be more than SIX pages** including title, author(s)' name (s) and affiliation(s), abstract, paper content, figures, tables and references.
6. The text should be fully justified (left and right).
7. Figures and tables and corresponding titles should be centered.
8. Include table and figure numbers and captions, and use them to cite the tables and figures in the text
9. Citations to references within the text should follow the style used in statistical journals such as the International Statistical Review (ISR): e.g. Fisher (1925); McCullagh, P., & Nelder, J. A. (1983)
10. Colour graphics are acceptable.
11. Do **NOT** use page numbers.

Paper template is available here: (<https://www.unescap.org/events/asia-pacific-statistics-week-2020>)

Structure

- a. **Title:** Start with the title. It should be concise (short) and clearly convey the subject of the paper.
- b. **Name(s) of Author(s):** Continue with the list of authors. Please add an asterisk next to the name of the main author, who should also be the focal point for communications with ESCAP. For each author, please provide organizational affiliation, name of city and country of residence, and e-mail address.
- c. **Abstract.** Insert the abstract, revised to address comments, if any, provided by ESCAP.
- d. **Keywords:** A list of keywords (maximum of five) must be included after the text of the abstract. Words from the title should not be repeated in the list of keywords.
- e. **Body of paper.** Please organize the paper in sections:
 - i. Introduction
 - ii. Methodology
 - iii. Result
 - iv. Discussion and Conclusion
- f. **References:** Follow formatting rules used in statistical journals, such as the ISR.
Examples:
Fisher. R. A. (1925). Statistical methods for research workers. Genesis Publishing Pvt Ltd.
McCullagh.P..SNelder. J. A. (1983). Generalized linear models. London. England. Chapman and Hall.
Box. G. E., Jenkins. G. M..&Reinsel. G. C. (2013). Time series analysis: forecasting and control. John Wiley & Sons.
- g. **Abbreviations** should be spelled out in full the first time they occur. (Example: The properties of maximum likelihood estimators (MLEs) are developed. The small-sample performance of the MLEs is studied through simulation.)

Submission:

Double-check for scientific accuracy as well as for clarity, proper grammar and punctuation before submitting the paper.

Submit the paper to stat.unescap@un.org with copy to eileen.capilit@un.org .

Questions?

Please contact eileen.capilit@un.org for any related queries.