June 2023

Member states of the Economic and Social Commission for Asia and the Pacific (ESCAP)

 “Call for the Seoul Initiative Network on Green Growth Network Project Idea Proposal”

To Whom It May Concern,

K-eco (Korea Environment Corporation) in its role as the Seoul Initiative Network on Green Growth (SINGG) Secretariat, calls for SINGG Network Project Idea proposals are accepted all the time.

As an affiliated organization under the Ministry of Environment of the Republic of Korea (KME), K-eco is responsible for conducting projects and activities in all areas within the field of environment including air, water, soil and waste. For more information, please visit our website (<http://www.keco.or.kr/en/main/index.do>).

With your interest, you can submit an electronic file of the SINGG Network Project Idea proposal to SINGG Secretariat(singg@keco.or.kr). If you want to attend 2025 SINGG Network Project, you should submit Idea Proposal form(Form 1) within August 2023.

If you submit the SINGG Network Project idea proposal, we will contact you after reviewing it.

We look forward to receiving many interesting Network project idea proposals.

Best Regards,

SeungHoon Lee

Deputy Director of Department of Global Cooperation, Korea Environment Corporation

*Attachment:* Call for the Seoul Initiative *Network on Green Growth(SINGG) Network Project Proposal*

(Attachment)

  

Call for the Seoul Initiative Network on Green Growth(SINGG)

Network Project Proposal

The purpose of the Seoul Initiative Network on Green Growth (SINGG) Network Project is to share the Green Growth concepts and policies with member states. With the funding support from the Ministry of Environment of the Republic of Korea (KME), member states can integrate green growth strategies and policies into the implementation of sustainable development. The outcomes and lessons learned from the Network projects will be shared among member states at the national and subnational levels.

KME’s funding allows a budget support for 1-2 Network projects for implementation period of 6-11 months. The SINGG Secretariat will accordingly allocate a budget of US$ 70,000-140,000 per project for the every single SINGG Network Projects.

With your interest, you can submit the application for SINGG Network Project using a template to SINGG Secretariat at singg@keco.or.kr, all the time. If you submit your idea for this project, we will review your idea to consider about SINGG’s strategy direction, purpose, goals etc., and then contact you. If you want to attend 2025 SINGG Network Project, **you should submit Idea Proposal form(Form 1) within August 2023.**

\* The official project proposal form(Form 2) is not to be submitted by August 2023. It will follow the steps of evaluation and development afterwards.

[Selection Procedure for 2025 SINGG Network Project]

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Procedure** |  | **Schedule (Tentative)** |
| 1 | Submission of **Idea Proposal form** |  | June 2023 - August 2023 |
| 2 | Discuss and develop the project,Submission of **Official Project Proposal form** |  | July 2023 - September 2023 |
| 3 | Selection: evaluation by K-eco, approval by KMFA |  |  October 2023 - June 2024 |
| 4 | Notification on the selection of 2025 SINGG Network Projects |  | June 2024 |

The Proposal must be submitted with an official letter from the foreign assistance management office in your country. A foreign assistance management office is a government department that oversees the Official Development Assistance (ODA) projects of a recipient country located usually within the Ministry of Foreign Affairs or Finance. The name of the office can vary in each country**. Due to the nature of ODA project, an official letter from the foreign assistance management office is required.**

**Step.3**

Assistance office send the Letter of Intent to Embassy of Korea in your country

**Step.2**

Send the Official Letter to the Ministry of Finance

**[Check Assistance Office]**

**Step.1**

Selected in Proposal Evaluation

**[Informed by K-eco]**

In preparing the proposal, please kindly consider the following:

1. Suitability of your proposal to the SINGG purpose: It is important for the recipient country to implement a project that aligns with the purpose and objectives of SINGG. The project to be proposed must promote SDGs(in particular, environmental related). Furthermore, any project related to themes below will receive higher consideration. Please refer to the numerous themes of green growth strategies and policies that have been provided at the SINGG Policy Consultation Forum and Network Project Subject in the table below.

[ 1-1. Themes of the SINGG Policy Consultation Forum]

|  |  |
| --- | --- |
| **Year** | **Topic** |
| 2006 | Promoting Sustainable Infrastructure for Green Growth |
| 2007 | Application of Economic Instruments for Green Growth |
| 2008 | Green Growth and Sustainable Consumption and Production for Climate Action |
| 2009 | Promotion of Green Industry for Green Growth |
| 2010 | City Development for Green Growth |
| 2011 | System Change for Green Economy |
| 2012 | Double Dividend of “Green” and “Economy” |
| 2013 | Biodiversity for Sustainable Development |
| 2014 | Improving Resource Efficiency and Sustainable Development |
| 2015 | Enhancing Climate resilience for Sustainable Development |
| 2016 | Building a Resource Efficient Society Responding to Climate Change |
| 2017 | Nexus Approaches for Sustainable and Resilient Societies  |
| 2018 | Accelerating Climate Mitigation through Green Economic Instruments |
| 2019 | Enhancing and implementing NDCs with ambition and transparency |
| 2020 | Opportunities for the Green Recovery from the COVID 19- Green New Deal  |
| 2021 | Strengthening Efforts to Achieve Carbon Neutrality by 2050 in Asia and the Pacific |
| 2022 | Accelerating Collaborative Efforts to Achieve Carbon Neutrality by 2050 in Asia and the Pacific |

[ 1-2. Current SINGG Network Project]

|  |  |
| --- | --- |
| **Year** | **Tile of Network Project** |
| 2020 | [Sri Lanka] Feasibility study for designing suitable cluster-based sewerage treatment facilities for Kalutara Districts of Western Province  |
| [Cambodia] Support for Sustainable Water Quality Monitoring in Kratie province of Cambodia  |
| 2021 | [Kyrgyzstan] Capacity Building for Promoting Resource Recirculation in the Kyrgyz Republic |
| [Uzbekistan] Pre-feasibility study on Greenhouse Gas Reduction Project for Climate Change mitigation in Fergana state of the Republic of Uzbekistan |
| 2022 | [Lao PDR] The Pilot Project for the improvement of school hygiene in Vientiane and introduction of separate discharge of domestic waste |
| [Kyrgyzstan] Pre-feasibility study on ICT-Based Waste monitoring system in the Kyrgyz republic |
| 2023 | [Cambodia] The Pilot Project for Sustainable drinking water supply system development in Kampong Chhnang province of Cambodia |
| [Nepal] Capacity Building for Ecological restoration in Lalitpur metropolitan city of Nepal |

1. Potential for scale-up or expansion after the completion of Network Project: We are interested in knowing whether there exists the possibility for further opportunities with scale-up or expansion once the Network Project is completed.
2. Expected impact on recipient country: The expected impact of the project on the recipient country in the context of population and financial return on development. We encourage you to provide a study on impact and methodology for deriving on the results of impact study.

Please notice that any costs for construction and procurement of general equipment can be excluded during the evaluation process.

Under the selection of the Korean Government, performance agency will be decided. Recipient country may conduct field surveys, status surveys, and organizing workshop, etc.

**Form 1) Idea Proposal Form**

|  |  |  |
| --- | --- | --- |
|  | **Seoul Initiative Network Project****Idea Proposal Form** |  |

contact : singg@keco.or.kr

|  |  |
| --- | --- |
| **Country** |  |
| **Project****Tile** | *Please describe an appropriate title for your proposed pilot project.* |
| **Organization****&****Contact information** | Performing Agency | *Enter the name of organization responsible for supporting this project .* | Name. |  |
| Tel. |  |
| e-mail. |  |
| Government Agency | *Enter the name of the Ministry or Agency which it will be executed.* | Name. |  |
| Tel. |  |
| e-mail. |  |
| **Duration** | *Enter the* *project requirement duration(ex.1 January 2025~31 August 2025)* |
| **Budget** | USD |  *US$ 70,000-140,000 per project* |
| **Purpose of The Project** | *Please explain about purpose of this project briefly.* |
| **Target Area** |  *Enter the* *area to perform the project* |
| **Current Situation**  | *Please explain briefly about current situation or issue related this project* |
| **Content** | *Please briefly explain activities of this project*  |
| **Budget Details** | *Please explain briefly the budget details* |
| **Expectation Effectiveness** | *Please explain briefly the expected effects of the project* |

\*Please, write this form within 1~2page.

**Form 2) Official Project Proposal Form**

  

**seoul initiative**

**NETWORK PROJECT Concept paper**

**ON A**

(PROJECT NAME)

{DATE}

**PROJECT CONCEPT PAPER**

1. **Project Outline**

|  |  |
| --- | --- |
| **Country** |  |
| **Project****Tile** | *Please describe an appropriate title for your proposed pilot project.* |
| **Organization****&****Contact information** | Performing Agency | *Enter the name of organization responsible for supporting this project .* | Name. |  |
| Tel. |  |
| e-mail. |  |
| Government Agency | *Enter the name of the Ministry or Agency which it will be executed.* | Name. |  |
| Tel. |  |
| e-mail. |  |
| **Duration** | *Enter the* *project requirement duration(ex.20 January 2025 ~ 15 December 2025)* |
| **Budget** | USD |  *US$ 70,000-140,000 per project* |
| **Purpose of The Project** | *Please explain about purpose of this project briefly.* |
| **Target Area** |  *Enter the* *area to perform the project* |
| **Current Situation**  | *Please explain briefly about current situation or issue related this project* |
| **Content** | *Please briefly explain activities of this project*  |
| **Budget Details** | *Please explain briefly the budget details* |
| **Expectation Effectiveness** | *Please explain briefly the expected effects of the project* |

1. **The Implementing Organization’s information**

**2-1. Project Title:**

|  |
| --- |
| **Explanation.** |
| *Please describe an appropriate title for your proposed pilot project.*  |

**2-2. Implementing Organization:**

|  |
| --- |
| **Explanation.** |
| *Enter the name of the Ministry or Agency under which it will be executed.* |

**2-3. General Controller’s Contact Information**

|  |
| --- |
| **Explanation. (Format) If this contact person**  |
| *Name and contact details of the responsible person who prepare and support this pilot project.(A person responsible for supporting this project)** *Name :*
* *Agency Name, Department :*
* *Address of Agency :*
* *Position :*
* *Email :*
* *Fax :*
* *Telephone number (Contactable) :*
* *Cellular Phone number (Contactable) :*
 |

**2-4. Task Manager’s Contact Information**

|  |
| --- |
| **Explanation. (Format)** |
| *Name and contact details of the person who will manage the project .(Working-Level Staff)** *Name :*
* *Agency Name, Department :*
* *Address of Agency :*
* *Position :*
* *Email :*
* *Fax :*
* *Telephone number (Contactable) :*
* *Cellular Phone number (Contactable) :*
 |

1. **Situation Analysis**

**3-1. Current situation**

|  |
| --- |
| **Explanation.** |
| *- Situation analysis (based on cause/effect analysis) of the selected development situation or issue. The situation or issue can be at the national, strategic/sectoral or whole-of-governance level, or relate to a specific locality, specific development problem, or specific organization(s)* |

**3-2. Problem or Opportunity Analysis**

|  |
| --- |
| **Explanation.** |
| *- Identification of the full range of development problems and opportunities evident in that situation or issue* |

**3-3. Government Priorities and Plan**

|  |
| --- |
| **Explanation.** |
| *- Identification of the full range of potential measures which could have a positive effect on the situation or issue* *- Combination of these measures into the "options" for possible development activities, and Assessing and ranking alternative options, and Selection of one or more options for formal assessment* *- Title of the national/sector development plan to address the problems or make the opportunities.**- Brief explanation of the implementation plan, budget allocation and progress situation* |

**3-4. Rationale of the Project**

|  |
| --- |
| **Explanation.** |
| *- Reasons* for *choosing this particular topic for Network project**-Whether there are other projects or businesses implemented before by Korean Government or Korean Agency describe outline or summary**-Whether there are other program and activities which will complement the proposal* *-How the need for the project was determined*  |

**3-5. List of Similar ODA Projects**

|  |
| --- |
| **Explanation.** |
| *- Whether there are other projects or businesses which are related or similar to this project. implemented before or in plan to be implemented in form of ODA from specific countries (including Korea), MDBs, or other International Organizations* |

**3-6. Target Location**

|  |
| --- |
| **Explanation.** |
| *Please clarify specifically the targeted location and attach a map of the region concerned.* |

1. **Stakeholder of Project**

|  |
| --- |
| **Explanation.** |
| 4.1. Beneficiaries *(characteristics of the target group, Estimated number)*4.2. Project Implementing Organization *(Name of organization, Nature or type of the organization, major functions, Annual budget, manpower, priorities, future plan)*4.3. Other Stakeholders that may be involved*(Respective governments, potential objectors and the implementing partners, other donor, INGO etc.)* |

1. **Project Description**

**5-1. Desired Impact or Expected Outputs/Outcomes**

|  |
| --- |
| **Explanation.** |
| *Describe exactly which results or benefit can be achieved from this pilot project’s implementation. And if there’s follow-up plans after this pilot project please describe them.* |

 **5-2. Activities**

|  |
| --- |
| **Explanation.** |
| *Describe exactly what will be done during the project, required activities to implement this pilot project.**Use an itemized activities list to keep the finer points of pilot project as sharp as possible. Plan each activity of your project.**Please fill –in short descriptions of each activity process.**(It can include type of research, methodology, procedures, etc.)****- Typical Format***

|  |  |  |
| --- | --- | --- |
| ***Main objectives*** | ***Activities*** | ***Outputs / Outcomes*** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

 |

**5-3. Proposed Budget for project implementation**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Items** | **Implementing Cost in US$** | **% of TOTAL Cost(%)** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| ¨ |  |  |  |
| *N* |  |  |  |
| **TOTAL Cost** | **$70,000**  | **100%** |

**5-4. Project Work plan**

|  |
| --- |
| **Explanation.** |
| *Table below indicates the proposed project work plan(flow) including timeframe for respective activities (please shade).**The timeframe can be adjusted according to your pilot project requirement duration.**(For the most part, it might be minimum 6 to 12 months project. Therefore, considering this,* ***please form the project work plan as the practical project*** *implementation duration which you prefer.)* |

|  |  |  |
| --- | --- | --- |
| **No.** | **Implementing activities** | **Timeframe (in months)**  |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| “ |  |  |  |  |  |  |  |  |
| N |  |  |  |  |  |  |  |  |

1. **Attachments**
* Project Location Map
* *Profile/brochure of the project proposal organization*
* ***Endorsement and recommendation letters from government or ministry of your country (If the project proposer is non-governmental organization agency)***
* *Other documents to support this proposal request*